

**DESHBANDHU COLLEGE  
UNIVERSITY OF DELHI  
KALKAJI, NEW DELHI-110019**

**DATE: 20.07.2021**

# **NOTICE-I**

**SUBMISSION OF UNIVERSITY MAY/JUNE-2021 EXAMINATION FORM AND FEE FOR  
II SEMESTER ONLY (FOR REGULAR STUDENTS TOOK ADMISSION  
IN ACADEMIC SESSION 2020)**

**All the concerned students of U.G and P.G Semester examinations are hereby informed that the link for filling examination form has been activated for Session May-June 2021.**

**The portal for filling the examination form and payment of fees will be active till 31.07.2021, 5.00pm**



**If a student has not completed either of STEP I or STEP II, his/her form won't be approved by the university and he/she won't be able to appear for forthcoming semester examination. Therefore, the students are hereby advised to read the instructions in the notice carefully and follow the due procedure heedfully.**

**A student required to follow two steps procedure in order complete the Examination Form Filling process as detailed below:**

## **STEP I**

A student is required to fill the examination form at the University Examination portal. It should be ensured that the paper codes are filled precisely and no paper code should remain unfilled otherwise IA marks won't be awarded by the college for the specific paper code and the student won't be able to appear for that particular examination.

The link of university student examination portal:

[http://durslt.du.ac.in/DuExamForm\\_MJ2021/StudentPortal/Existing\\_Students/Login.aspx](http://durslt.du.ac.in/DuExamForm_MJ2021/StudentPortal/Existing_Students/Login.aspx)

## **STEP II**

After having completion of Step I, a student is required to pay the examination fee at the college fees portal.

The university examination fee payment portal:

[https://deshbandhucollege.in/OnlinePayment\\_DBU/Student\\_Login.aspx](https://deshbandhucollege.in/OnlinePayment_DBU/Student_Login.aspx)

**\* In case a student doesn't complete either of STEP I OR STEP II, the application stands incomplete and the examination form will be rejected by the college.**

**\*The Paper codes should be filled correctly in the University Examination Form Portal as detailed in STEP I. A student will be awarded IA and appear for the examination papers as filled in the university examination link.**

**\*If the Paper codes filled in the University Examination Form (STEP I) is not available in the fees payment portal (STEP II), the students need not fret about this issue, they would rather fill the code with similar title as the portal meant for the fees payment only not for filling of examination form but it is to be ensured that the PAPER CODES SHOULD BE FILLED CORRECTLY IN STEP I(AT UNIVERSITY PORTAL).**

**\*For Technical issues related to the portal, please contact the dealing assistant only through whatsapp or Text message in dealing hours between 10:00 a.m. to 03.00 p.m. No voice call shall be attended by the dealing assistant.**

**\* For paper code and title related issues, please contact concerned faculty.**

# **NOTICE-II**

**STUDENTS DEALING TIME: 10:00 A.M. TO 03:00 P.M (MONDAY TO FRIDAY ONLY)**

**NO STUDENTS DEALING ON SATURDAY/SUNDAY/GAZETTED HOLIDAYS**

Students are advised to contact the concerned dealing assistant only through **WHATSAPP OR TEXT MESSAGE** for the queries pertaining to Technical issues in Examination form and fees portal.

**NO VOICE CALL SHALL BE ATTENDED BY THE DEALING ASSISTANT.**

Any grievance related to Paper code, Paper title, internal assessment and Practical marks, students may contact their concerned faculty.

SNO	NAME OF COURSE/S	DEALING STAFF NAME	WHATSAPP NUMBER
1.	B.SC. PROG/B.A. PROGRAMME ALL COURSES II SEMESTER	GHANSHYAM KUMAR MAYANK SIKARWAR ABHISHEK VERMA	9811518162 9873309160 8510022072
2.	B.SC.(HONS) ALL COURSES II SEMESTER	VIJAY K PRAJAPATI AMAN KUMAR	9654071982 9953168804
3.	B.COM(HONS)/B.A.(HONS) ALL COURSES II SEMESTER	SANYAM SHARMA ARUN KUMAR	9999242232 7428719505
4.	M.A II SEMESTER ALL COURSES	BALWAN SINGH BRIJENDRA PAL SINGH	8276846997 9868919898
5.	QUERIES RELATED TO EXAMINATION FEES	VIPUL JAIN SUSHILA I. KULLU	9999172324 9717281790
	PRAMOD KUMAR SECTION OFFICER(ADMINISTRATION) Mobile: 9811221493	DEVENDER KUMAR SECTION OFFICER (ACCOUNTS) Mobile: 9899695865	